

December 14, 2007

Dear Parents,

If you have not already done so, please be sure to register online with Honeywell Instant Alert®. As I indicated in last month's all-school letter, we are using this new internet based system to allow families to maintain a secure, password protected online profile. Within minutes, Instant Alert® delivers urgent messages to the community by telephone, email, pager, or PDA—in any combination. With winter right around the corner, this is the vehicle we will be using to communicate school closing information due to inclement weather as well as other urgent communication.

In order to implement this program, you will need to create your personal profile online and maintain its accuracy. On the back of this letter you will find an introduction sheet for accessing the system and creating your profile. Your profile can be updated at any time, as maintaining its accuracy will help the school keep you informed and up-to-date. In addition to receiving communication from the school in the fashion you prefer, alert messages will appear on your online profile. This feature enables you to read any alerts that may have been inadvertently erased from any of your contact sources.

If you need assistance with your profile, please email InstantAlertHelp@Honeywell.com or contact Quoc Vo at qvo@pingry.org, 908.626.5433.

Sincerely,

Barbara J. Reef
Director of Strategic Communications
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PLEASE TURN OVER